

GPs are *not* obligated to complete this type of work. Any requests submitted will be forwarded to the GPs, and it will be up to their discretion whether they choose to fulfil them.

Why do GPs charge fees?

While the National Health Service (NHS) provides most healthcare free of charge, there are exceptions. Some services may incur a fee to offset treatment costs, such as dental services. Other services are not covered by the NHS, such as insurance medical reports, claims on private health insurance, and other documents that require the doctor to review the patient's medical records.

It's important to note that GPs are not NHS employees; they are self-employed and must cover their own costs—staff, premises, utilities, and more—similar to running a small business. While the NHS pays GPs for NHS-specific work, fees for non-NHS work are set to cover their expenses and are based on guidance from the British Medical Association (BMA).

Why might it take time for my GP to complete my form?

Completing forms and preparing reports takes time away from direct patient care. Most GPs have demanding workloads, often working up to 60 hours per week, with administrative tasks taking up a significant portion of their time. Additionally, non-NHS work must be completed outside of NHS-contracted hours.

Why is a simple signature from the doctor sometimes an issue?

When doctors sign a certificate or complete a report, they are legally required to verify the accuracy of the information. Even for simple forms, this can mean reviewing a patient's entire medical record to ensure accuracy. An inaccurate or careless report can have serious consequences for the doctor, potentially involving the General Medical Council or even the police.

*All fees are payable in advance of work being completed

*Please allow at least 10 working days to process your request

Certificate / Form / Report	Item Charge	Request to Complete within 5 working days
Letters: Verification letters or forms for: (School, University, Fitness to Travel, blue badge, disabled student allowance, Criminal Injuries compensation)	£45.00 More detailed £65.00	
Simple certificate without examination	£30.00	£35.00
Private sick note (Certificate of Fact)	£35.00	£40.00
Certificate of incapacity (Insurance Company)	£60.00	£80.00
Certificate for fitness to exercise/health club/gym	£55.00	£65.00
Certificate for 'free bus pass'	£30.00	N/A
Welsh Water Assist application	£30.00	N/A
Sickness accident insurance benefit claim form	£60.00	£80.00
Bupa/PPP Claim Forms	£50.00	£80.00
Certificate / Letter of fitness for under 18's to act on TV / Take part in other singing or dancing roles	£45.00	£55.00
Travel		
Certificate for fitness to travel	£55.00	£65.00
Certificate for fitness to travel (extract from records)	£55.00	£65.00
Holiday cancellation insurance form	£50.00	£60.00
Private scripts for antibiotics travel 'just in case'	£28.00	N/A
International certificate of vaccination	£30.00	N/A

Medical Examinations and Reports <small>Pre-employment medicals; Elderly driver fitness certificate; racing driver fitness certificate; fitness for sports; fitness to attend school; BDA, health services employees; seat belt exemption; as follows:</small>	Item Charge	Completed within 5 working days
Heath Reference Form	£70.00	
General Dental Council	£70.00	N/A
Detailed written report, no exam	£140.00	N/A
Comprehensive examination and report	£165.00	N/A
Private patient consultation	£100.00	N/A
Private patient home visit	£250.00	N/A
Private patient blood test	Refer to list at reception	
Additional/Excessive hard copy of Medical Records (timeframe follows SAR guidance for 30 day turn around)	£50.00	N/A
Additional/Excessive electronic copy of records (timeframe follows SAR guidance for 30 day turn around)	£25.00	N/A

The Surgery does not currently offer the following services, nor are we legally obliged to:-

- Firearms licence- Please visit <https://www.medcert.co.uk/>
- Taxi/HGV Medicals - Alternative options can be found at the following links
<https://www.fit2drivemedicals.co.uk/driver-medicals/cardiff/152>
<https://d4drivers.uk/locations/cardiff/>
<https://www.theigp.co.uk/private/medicals/d4-hgv.html>